



## Dodge County Local Emergency Planning Committee

**LEPC Meeting Minutes**  
**Wednesday, April 16 2014**  
**1:01 PM – 1:56 PM**

**Dodge County Law Enforcement Center - EOC**

**Members present:**

Sarah Neu, Member At-Large (Alt)  
Don Wellnitz, HAZMAT  
Trista Pruett, Beaver Dam Daily Citizen  
Alan Mannel, Beaver Dam Fire Department

John Haase, Dodge County Highway (Alt)  
Jody Langfeldt, Public Health  
PJ Schoebel, Medical Examiner  
Amy Nehls, Emergency Management

**Excused:**

Dan Heim, DNR

Joe Meagher, Emergency Management

**Others present:**

Tony Brugger, Dodge County Sheriff  
Mary Roche, Red Cross

Dave Magnussen, Horicon Wastewater

**1. Call to Order**

Chairperson, Jody Langfeldt, called the meeting to order at 1:01 PM.

**2. Roll Call of Members**

Round table introductions were done. A welcome was extended to new members Tony Brugger (Sheriff), Dave Magnussen (Facility), Mary Roche (Volunteer), and Jeff Hoffman (Environment). The members listed, as well as a county board representative, were appointed by the County Board Chairman with the term being effective May 1, 2014. It was also noted that Steve Allermann had retired from the Sheriff's department and he had been a long standing member of the LEPC for 8 years, the group extended their appreciation to Steve and Emergency Management will be sending him a Certificate of Appreciation.

**3. Review/approve minutes of January 15, 2014.**

Motion by PJ Schoebel, second by John Haase to approve the minutes of the January 15, 2014 meeting as presented. **Motion Carried.**

**4. Correspondence**

None

**5. Public Comments**

None

**6. Review/Update LEPC Membership/Appointment List to recommend to County Board Chairman**

Amy reviewed the membership list with the attendees. The list of suggestions was submitted to the County Board Chairman on April 7, 2014. The appointments will be made the week of the county board meeting (April 15, 2014) and will become effective May 1, 2014. There were four suggested changes: Dave Magnussen will replace Eric Martin representing a facility, Jeff Hoffman will replace Mike Stanek for UW-Extension representing agriculture, Anthony Brugger will replace Steve Allermann representing Law Enforcement, and Mary Roche will replace Muriel Harper representing the Red Cross. An additional member will need to be appointed to replace Aaron David and represent the Dodge County Board of Supervisors.

**7. EPCRA Report**

**2014 POW Plan Updates (2014 POW started October 1, 2013).**

The first half of the 2014 plan of work started on October 1, 2013. The following updates are scheduled to be completed:

|                                   |   |
|-----------------------------------|---|
| Apache Stainless                  | Horicon Wastewater                          |
| Beaver Dam Wastewater             | Quad Graphics - Lomira                      |
| Beaver Dam Water                  | Watertown Water                             |
| Kraft Foods                       | AT&T – Beaver Dam (Telecommunications plan) |
| Richelieu Foods                   | AT&T – Horicon (Telecommunications plan)    |
| Ryder Beaver Dam Logistics Center | AT&T – Juneau (Telecommunications plan)     |
| Burgess-Norton                    | AT&T – Mayville (Telecommunications plan)   |
| Columbus Wastewater               | AT&T – Watertown (Telecommunications plan)  |
| Columbus Chemical Industries      | AT&T – Waupun (Telecommunications plan)     |

New off-site facility plan for the following sites are also scheduled to be completed for the following sites:

|                 |                        |
|-----------------|------------------------|
| Kolpin Outdoors | Charter Communications |
|-----------------|------------------------|

Amy indicated with the workload and all the other Plan of Work items, she has not been able to do any plan updates or new plans. Amy will begin the plan updates next week and will have all the updates and the new plans completed by the end of this year's plan of work (September 30, 2014).

**8. Reports/Announcement by Groups**

**A. County Board –**  
None

**B. Senate – Sen. Scott Fitzgerald**  
None

**C. Law Enforcement –**  
None

**D. Fire – Alan Mannel**  
The status of the Countywide Dive Team has not changed. The Fire departments are moving forward with RIT, Rapid Intervention Teams, and plan to create a county-wide RIT plan. The Fire departments are patiently awaiting the completion of the simulcasting project. EMS response was moved off of the LAW1 radio channel to FIRE1 and seems to be working well.

**E. First Responder/EMS – Kraig Biefeld**  
None

**F. HAZMAT – Don Wellnitz**

Don updated the group that Dodge County will participate with Columbia County on a full scale exercise at Columbus Chemical Industries on July 26, 2014.

**G. Medical Examiner – P.J. Schoebel**

PJ said he is currently working on a Mass Fatality Plan for Dodge County in conjunction with Emergency Management and Dodge County and the City of Watertown Public Health.

**H. Health – Jody Langfeldt**

Jody echoed PJ about working on the County Mass Fatality Plan. There has also been a confirmed cases of measles in Dodge County which they had to issue a quarantine for, and Public Health is now watching an outbreak of mumps developing throughout Wisconsin, as there have been 4 confirmed cases in the state. Jody said they have also been working with the community of Brownsville on nine contaminated wells. Public Health will also participate in a regional exercise on April 30, 2014

**I. Hospital – Christine Thompson**

None.

**J. Red Cross –**

Mary Roche will be the new Red Cross representative and she updated the group on a realignment of job titles within the Red Cross to be NIMS compliant. Mary said the local team usually has 2 or 3 response a year but are always in need to local volunteers. She said the Red Cross is currently monitoring the state for potential floods and encouraged the group to go to the Red Cross website and look at some of the new phone apps. That

**K. Environment – Dan Heim**

None

**L. Agriculture –**

None

**M. Transportation – John Haase**

John said that the Highway Shop is starting to transition from winter to spring and construction projects will start next week. This year County Highway C off of County Highway A by Fox Lake will be the major road construction project. John also said that Highway 28 re-opened this morning after being closed due to some localized flooding.

**N. Community – Sarah Neu**

Sarah gave everyone a handout on Distracted Driving Awareness Month.

**O. Facility –**

Dave Magnussen will be a new facility representative for Horicon Wastewater and he said that the Horicon Bridge should be open by November 14, 2014. Dave also said he is a WI Rural Water Board member and they have been working with Wisconsin Emergency Management (WEM) on a possible declaration for water services freezing this winter, which has had a large impact on Wisconsin, especially the Northern counties.

**P. Broadcast/Print Media – Trista Pruett**

Trista said she has had a very busy month preparing press releases for upcoming events, so if you have an event planned the information should be sent to the press as early as possible.

**Q. School – Gary Berger**

None

**R. Emergency Management – Amy Nehls**

**1a. Uniform Crisis Response Plan for Daycares**

A consortium of Dodge County EM, Jefferson County EM, Dodge County Public Health, Jefferson County Public Health, Watertown Public Health, UW-Extension, and several daycares hosted two all day forms for daycare providers in Dodge and Jefferson County. The attendees received continuing education credits and performed a self-assessment before learning about planning for all hazards, communications, and situational awareness. The forums were well received and over 200 people attended and received training. There forum held in Dodge County was also videotaped to be used for future training requests.

**2b. AFG Grant for Simulcasting**

Amy reported that the request for proposals had been released on April 4, 2014. The bids will be opened after 30 days and then awarded. The grant is scheduled to close on July 31, 2014, and Emergency Management and Fox Lake Fire Department plan to keep the project on schedule.

**3c. All-Hazard Mitigation Plan Update**

Joe and Lenora (EPTEC) are working on finishing up the All Hazard Mitigation Plan update, with the local municipalities passing resolutions to support it. Once the resolutions are all passed the information will be sent to FEMA for the final plan approval and then each community will receive one printed, bound copy of the official plan update.

**4d. CCI Exercise**

Amy confirmed to the group what Don had already stated in the HAZMAT update, that there will be a joint exercise with the City of Columbus, Dodge County, Columbia County, and Columbus Chemical Industries on Saturday, July 26, 2014.

**5e. Horicon Marsh Planning & Exercise**

Amy said they continue to work with the DNR, the EPA and Fond du Lac County on developing a full-scale exercise to test the newly created Horicon Marsh Response Plan. The exercise is scheduled to take place the week of September 8, 2014.

Amy also updated the group on the fact that Tornado Awareness week is April 21 – April 25, with the statewide tornado drill scheduled for April 24, 2014. Dodge County Emergency Management hosted the annual weather spotter class on Monday, March 31, 2014 at Beaver Dam High School, the numbers were down from last year, however it was one of the first warm days of spring, so this may have affected the number of attendees. Amy also told the group that she had just come from a morning Lockdown/Evacuation exercise at Waupun High School, the drill went very well and they will continue to drill and make improvements to their plan.

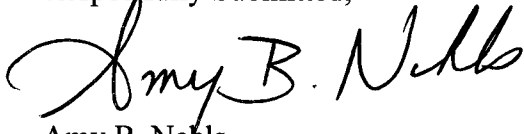
**9. Set Next Meeting Date**

The next meeting is scheduled for Wednesday, July 16, 2014, at 1:00 p.m. The location of the meeting will be in the Dodge County EOC.

**10. Adjournment**

Motion made by John Haase, second by Alan Mannel to adjourn the meeting. **Motion Carried.**  
The meeting adjourned at 1:56 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Amy B. Nehls". The signature is written in black ink and is positioned above the printed name and title.

Amy B. Nehls  
Secretary/Coordinator of Information

**Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.**